



MEMO

to: All Concerned

from: Neil Friedland, Coordinator of Writing Services

subject: Tentative Proficiency Exam Dates 2018-2019

date: April 2018

Please note the following times and dates for upcoming Proficiency Exams. First year students and new transfer students enrolled in HCD 1020-Writing and Literature) will take the Proficiency Exam in their classes during Exam Week.

Students who matriculated in Fall 2017 and who have **not** passed the PE will be unable to register for Humanities & Sciences electives until they pass this exam. These students, as well as graduating seniors who have not yet completed their PE requirement, should be urged to take the August 27<sup>th</sup> exam.

<u>Date</u>	<u>Time</u>	<u>Location</u>
<b>Monday, August 27, 2018</b> ** This session is open ONLY to <u>Honors Program</u> and <u>new transfer students</u> NOT enrolled in HCD 1020	3:00pm or 6:00pm (choose one)	ROOM 602/603C 141 W21ST STREET
<b>Tuesday, August 28, 2018</b> ** This session is open to <u>returning</u> students, <u>Honors Program</u> , and <u>new transfer students</u> NOT enrolled in HCD 1020	9:00am, 12:00pm, 3:00pm (choose one)	ROOM 602/603C 141 W21ST STREET
<b>September 24–October 1, 2018</b> *Exams will be given in class to those enrolled in HCD-1020	IN CLASS for HCD-1020 students only	IN CLASS for HCD-1020 students only
<b>Saturday, November 3, 2018</b> **OPEN	9:00am	ROOM 602/603C 141 W21ST STREET
<b>Saturday JANUARY 12, 2019</b> **OPEN	9:00AM	ROOM 602/603C 141 W21ST STREET
<b>January 14– January 21, 2019</b> *Exams will be given in class to those enrolled in HCD-1020	IN CLASS for HCD-1020 students only	IN CLASS for HCD-1020 students only
<b>Saturday, February 23, 2019</b> **OPEN	9:00am	ROOM 602/603C 141 W21ST STREET

All students must present a valid SVA Photo ID, or they will be turned away. Only first year and new transfer students may present an alternate photo ID. Print dictionaries are permitted during the exam. Electronic devices, including spell checkers and translators, are prohibited.

Students can view our website ([www.writingresourcecenter.com](http://www.writingresourcecenter.com))

- a) Time, date, and place of the exam.
- b) SVA requirements for the exam.

If you have any further questions, please call 212.592-2576.